

CHSWG Action Plan

CHSWG: Haringey and Enfield

Date: October 2021

RAG key:		Status key:	
Red	not started	Red	open
Amber	started, but not complete	Amber	ongoing
Green	complete and closed	Green	complete

Outcome to be achieved	Key Milestone(s) to achieve outcome	Lead	Date (If applicable)	RAG	Evidence of progress to date & any other comments	Status
	Actions					
CHSWG meetings are effective in representing all services and service users within Haringey and Enfield.	<ul style="list-style-type: none"> Develop new Terms of Reference for the CHSWG, identifying membership criteria for the group. Identify services not represented within current membership. Contact made with heads of services identified. Review of membership at forthcoming CHSWG meetings to ensure diverse representation. Structures in place to ensure feedback is received from all services and service users equally. 	Chair	Spring Term 2022		<ul style="list-style-type: none"> Areas identified as lacking representation = social care, CAMHS, RNENT and GOSH clinics Contact made with Deaf CAMHS and RNENT (Oct21) 	

CHSWG meetings are effective in identifying and addressing the needs of local deaf children and their families.	<ul style="list-style-type: none"> Review structure and format of meetings. Service summaries to be submitted in advance of meetings as requested by the chair. All members to read summaries before each meeting. Questions brought to meetings about these if necessary. Clearly identified agenda, shared and developed collaboratively prior to each main meeting. Sub-groups / working groups identified and tasked with specific projects. Groups to bring outcomes / findings back to main meeting. 	All members	Summer Term 2022		<ul style="list-style-type: none"> Some sub-groups identified – parent reps, Marvel. 	
The covid catch-up fund and national tutoring programme support the needs of deaf children in reaching individual identified outcomes.	<ul style="list-style-type: none"> Schools are able to identify how covid catch up funding is being used to meet the needs of deaf children. QTODs liaise with schools regarding the use of catch-up funding and how this is best applied to the individual needs of deaf children. Needs specific to deaf children are shared with school as part of regular advice. This information informs allocation of funding. 	Sensory Support	Summer Term 2022		<ul style="list-style-type: none"> Letters sent out by QTODs to sencos requesting information about allocation of funding for deaf pupils where relevant. 	
All professionals working with deaf children understand Marvel technology and collaborate to agree shared protocols.	<ul style="list-style-type: none"> Services all receive appropriate training about Marvel technology. Establish CHSWG working group to keep the main group informed about developments in roll-out of Marvel across services and develop shared protocols. Collaboration and agreement about the use of assistive listening devices with Marvel, including protocols for managing equipment. 	Sub-group to nominate a lead				

<p>Voices of parents / carers and young people are fully represented within the CHSWG and families are aware of how to communicate and provide feedback.</p>	<ul style="list-style-type: none"> • Parent member leads communication strategy. • Minutes of meetings accessible to all families on local offer / LA websites / NDCS pages as agreed. • Parent discussion forum established – online group / face-to-face or virtual meetings. • All services signpost families to parent contact and local charities such as the NLDCS. • Voices of families and young people feed into CHSWG agenda and update summaries. 	Ruth Fitzell			<ul style="list-style-type: none"> • Haringey and Enfield have been contacted to discuss publishing on local offer 	
<p>Pathways to specialist speech and language therapy support are standardised across both LAs, with timely and equitable referrals.</p> <p>There is consistency in language use with families across all services when discussing children's needs.</p>	<ul style="list-style-type: none"> • Pre-school working group established. • Group explores offer of parent support through their journey, from multi-disciplinary perspective – 'working better together'. • Discuss use of a shared common language across services. • Research other CHSWG discussions around this topic (case example – Camden and Islington). • CHSWG agenda item for Spring Term 2022. • Subgroup explores positive language use with families of deaf children and agree areas for improvement to share with CHSWG. • CHSWG agreement for consistent language use across all services. 	Subgroup to nominate a lead	Summer 2022		<ul style="list-style-type: none"> • Pre-school support working group previously established. • Agreement to inform SLT services at point of referral to QTODs. 	

Version control

V1 Oct 2021

V2